

Called to order at 6:34 p.m.

Roll call of Voting Members:

Chairman: Paul Shatraw (absent)

Vice Chair: Paul Lefebvre

Treasurer: Daniel O'Brien

Secretary: Brian VanHouwe

At-large: Pamela LaBarre, Kathleen Shatraw, Kenneth Thompson

Non-voting member: Chief Joel Jillson

Secretary's Report:

Minutes of the January meeting as emailed accepted with a motion by Mr. O'Brien, seconded by Ms. LaBarre. The motion passed unanimously.

Financial Report: as submitted (see packet) by Mr. O'Brien reviewed and explained. Motion to accept the Financial Report by Mr. Thompson, seconded by Ms. Shatraw. The motion passed unanimously.

Bills: (see attached). Mr. VanHouwe asked about pest control bill. Chief Jillson explained it is a quarterly and needed contract and that the company name changed due to buyout. Mr. Lefebvre motioned to approve the payment of bills, seconded by Mr. Thompson. The motion passed unanimously.

Communications: none

Fleet:

Chief Jillson: Good. Please note correspondence to Town Administrator (in packet) regarding the 1996 85' Aerial Ladder truck.

Facilities:

Chief Jillson: As requested at annual corporation meeting, replace six kitchen chairs at Station 1 and six mattresses at both stations from Cardi's. Also, quote attached for six fire house recliners from Dreamseat. Mr. O'Brien suggested that funding for these could come from donated monies. Ms. Shatraw motioned to purchase the aforementioned items using donated money. The motion seconded by Mr. VanHouwe, passed unanimously.

Old Business:

- 1. Chief Jillson noted that Mrs. Pamela LaBarre should be sworn in. Mr. Lefebvre, as acting Chairman, administered the oath of office.**
- 2. Chief Jillson submitted examples of Conflict of Interest policies along with professional recommendations from the Employers Association of the NorthEast and asked Directors to review and advise their preference.**
- 3. Mr. Lefebvre reports that the first meeting for labor contract negotiations went well and that labor contract and Town contract have to go "hand in hand". Discussion followed on history of both over the last three years and future hopes and expectations.**

4. Mr. O'Brien reports that he is in the process of firming up the budget requests.

5. Mr. Thompson feels that \$150,000 dedicated account be kept in a certificate of deposit, Mr. O'Brien suggested a money market account, and Mr. VanHouwe advocated for a money market account or other investment strategies.

6. Board re-structuring should have been done at January meeting. Ms. Shatraw voiced concerns about conflict of interest issues, and that the Chairman of the Board is absent tonight. After discussion, decision made to schedule special meeting as soon as possible to accomplish same. Tentatively, Monday, February 16th at 10:00 a.m.

7. Snow storm "Juno" expenses incurred report attached. \$5636.22

New Business:

Chief Jillson:

1. Promotional lists/exams is a costly process and has been set in motion.

2. Motion by Mr. O'Brien to forward copy of Audit to the Town of North Smithfield. The motion was seconded by Mr. VanHouwe, voted and passed unanimously.

Personnel: Nothing to report.

Executive Session not needed.

The next meeting is scheduled for the second Tuesday of the month,

March 10, 2015.

**Motion to adjourn at 8:53 p.m. by Ms. Shatraw, 2nd by Mr. VanHouwe.
All in favor.**

Respectfully submitted,

(signed)

Rose Zariczny

**(Note: any "attachments" can be viewed by request during normal
business hours in the Office of the Chief, 1470 Providence Pike, North
Smithfield, RI)**